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## Nebraska Indian Community College

Human Resources  
PO Box 428  
Macy, NE 68039  
(402) 494-2311 ext. 2581

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**Position:** Full-Time Faculty- Human Services  
**Reports to:** Academic Dean  
**Closing:** Until Filled  
**Location:** Macy, Santee, or South Sioux City, NE Campus

### SUMMARY OF DUTIES:

Full-time faculty members have a 12-month contract and are required to work a minimum of forty hours per week, to include class preparation time and office hours. The selected candidate will instruct and maintain the syllabi for classes as assigned by the Academic Dean to include the following rotation courses: Introduction to Native American Human Services, Introduction to Counseling Techniques, Introduction to Native American Alcoholism, Introduction to Group Counseling Skills, Crisis Intervention, Ethical & Legal Issues in Human Services Professions, Introduction to Community Counseling, Introduction to Family Counseling, Alcohol/Drug Assessment, Case Planning & Management, Medical and Psych Aspects of Alcohol/Drug Issues and Clinical Treatment in Chemical Dependency. The selected candidate will participate actively on NICC committees, in the assessment process, and be familiar with the College philosophy, policies, and procedures as established by the Board of Directors. Position may require some travel between campuses or travel for training/workshops.

### MINIMUM QUALIFICATIONS:

Master's Degree in Human Services related fields required. Strong verbal and written communication skills are required. Must be proficient with basic computer programs and operation. The candidate must be able to show evidence of effective leadership style and a background of proven success in working with students, administrators and faculty. Special consideration will be given to candidates with prior college-level teaching experience.

### OTHER REQUIREMENTS:

The administration of NICC reserves the right to assign instructional load. The normal full-time faculty teaching load is fifteen (15) credit hours or two hundred twenty-five (225) contact hours per semester.

This position will assume the responsibilities as the Human Services Division Head.

### SPECIAL INSTRUCTIONS TO APPLICANTS:

Under Federal Law, all qualified Indian applicants will receive preference over non-Indian applicants. In the absence of qualified Indian applicants, consideration will be given to applicants without regards to race, color, creed, religion, sex, national origin, age, marital status, or veteran status, the presence of non-related medical condition or handicap, or other legally protected status. NICC is an Equal Opportunity Employer.

**HOW TO APPLY:** You can visit us on the web at <http://www.thenicc.edu>. Applications are also available at any of our three campuses. **FACULTY:** Include a letter of intent outlining how you are qualified for the position based upon the qualifications and responsibilities, a resume/CV, copy of transcripts, and a NICC Application

For more information about NICC please visit [www.thenicc.edu](http://www.thenicc.edu)

NICC (South Campus)  
111 Hwy 75  
Macy, NE 68039  
Phone: 402-837-4183

NICC (West Campus)  
North River Road  
Niobrara, NE 68760  
Phone: 402-494-2311

NICC North Campus  
2605 ½ Dakota Ave.  
South Sioux City, NE 68776  
Phone: 402-494-2311

